

Library Board of Directors
Somers Public Library
January 4, 2016

Members present: Michelle Vargo, Tiffany Daly, Lois Lindell, Bob Socha, Andy Phillips, Shirley Warner, Mike Gruber

Absent: Mike Gotta, Sharon Renzoni

Also present: Francine Aloisa, John Ruocco (until 6:50)

Chairperson M. Vargo called the meeting to order at 6:30 pm.

Minutes from the December 7, 2015 meeting were accepted. Motion made: S. Warner, seconded: M. Gruber.

First Audience of Citizens: None

Treasurer's Report was distributed by Tiffany. It will be filed for audit.

Correspondence:

A letter of appreciation for the gift of a Christmas poinsettia was received from Ailene Henry.

A letter was received from Shirley, thanking the Board for gifts given her for her years of service as Chairperson.

Financial Business.

John Ruocco, our Investment Manager, led a discussion of the status of our investment accounts. Various approaches and aspects were explained.

Invoices were presented for authorization. Motion made to approve: S. Warner, seconded: T. Daly. Approved.

Year-to-date Budget was presented and will be filed. The accounts are in line for one-half of the fiscal year expenditures.

Committees:

Committee assignments for 2016 were announced.

Budget: Tiffany Daly, Sharon Renzoni, Shirley Warner

Investment: Tiffany Daly, Andy Phillips

Personnel: Tiffany Daly, Lois Lindell

Technology: Mike Gotta, Andy Phillips

Policy: Lois Lindell, Shirley Warner

Building Management: Bob Socha, Andy Phillips, Mike Gruber

Budget Committee: The committee will meet on January 19, 29, or 21 to formulate budget for Fiscal Year 2016-2017. The completed budget will be presented to Town Hall on February 9.

Policy: The update of the Materials Selection Policy was discussed. Motion made: L. Lindell, seconded, A. Phillips. Passed as amended.

Building concerns:

Bob placed insulation on the outside of the building underneath the louvers on the north side to prevent snow from blowing in and then melting. The insulation will need to be removed after winter to allow for the correct flow of air. Ceiling tiles that have needed replacing are all done except for four tiles which need to be purchased.

One of the two circulating pumps is leaking. It is recommended by Bob to have a new pump assembly on hand. Motion made to authorize spending up to \$2000 for purchase of assembly: S. Warner, seconded: M. Gruber. Passed.

The Library Board thanks Bob for the time and attention he gives to the Library Building maintenance.

Electrician has installed replacement light bulbs and ballasts.

Old Business: The Board requested that Michelle write to the Rockett family inquiring about their future plans for monies in the Rockett Fund. There have been no payments to the Library since 2003.

New Business: None

Director's Report:

The Friends of the Library will meet January 11.

2 Movie Matinees and 2 Book Discussions were held in December.

Holiday Table Decoration Contest was won by Suzanne Gelina.

Numerous programs were held for children during December.

Hallmark in Enfield has donated 10 cartons of stuffed animals, crafts, bookbags and other small items. These will be used for incentives for Summer Reading Program.

Francine distributed an "annual report" flyer that has been prepared. It gives information about the library and will be used to educate residents.

Second Audience of Citizens: None

Meeting was adjourned at 7:50 pm. Next meeting will be February 1.

Respectfully submitted,
Lois Lindell

MINUTES NOT OFFICIAL UNTIL APPROVED AT A SUBSEQUENT MEETING